

# Access to Digital Administration, Business Skills and Financial Service Skills (Level 5)

West College Scotland

#### **Venues**

Clydebank Campus Paisley Campus

#### **Content**

You will work towards NPA in Business and Marketing, NPA in Business and IT and NPA in Data Science.

This course may include the following units

Spreadsheets; Research; Preparing Presentations; Understanding Business; Personal Finance Developing Skills for Employment; A Work-Based Project; Social Media Literacy; Numeracy.

#### **Start Date**

August

## Qualification

Other

# **Study Method**

Full time

#### **Course Length**

1 year

#### Department

Business, Administration and Accounting

## **Entry Requirements**

3 subjects at National 4 including English; or relevant national qualifications at SCQF Level 4.

## **SCQF Level**

5

## **SCQF Points**

«SCQFPoints»





# **Progression Routes**

HNC Accounting; HNC Business; HNC Administration and IT

# **Combination Courses**

«htmlCombinationCourse»

«htmlCombinationUCASCode»

#### **Address**

Renfrew Road Paisley Renfrewshire PA3 4DR

## Website

www.westcollegescotland.ac.uk

