Higher Business Skills (SCQF Level 6) (Course Code: N/A)

SCQF Level 6 (24 Credit Points)

Why study Business Skills (SCQF Level 6)?

National Progression Award in Business Skills

- Understanding Business
- Management of People and Finance
- Contemporary Business Issues
- PC Passport: Working with IT Software – Word Processing and Presenting Information
- PC Passport: Working with IT Software – Spreadsheet and database.

SVQ in Business and Administration (as part of your work placement)

- plan, manage and improve your performance
- communicate
- support other people to work in a business environment
- design and produce documents.

What do I need to get in?

These vary depending on whether you start the Foundation Apprenticeship in S5 or S6. It could range from some subjects at National 5 to 1 or 2 Highers. Check with your school for details.

What will I study?

The Foundation Apprenticeship (FA) in Business Skills is for pupils staying on at school. You can choose an FA as one of your subjects in S5 or S6.

How will I be assessed?

- National Progression Award (NPA) in Business Skills at SCQF Level 6
- a Contemporary Business Issues unit
- core units of a qualification in Business and Administration at SCQF Level 6
- a work placement unit at SCQF Level 6.

Study Materials

What can I go on to next?

- Employment.
- A Modern Apprenticeship.

- You could continue your studies at college or university, gaining an HND or degree in a business discipline.

Further study, training or employment in:

- Administration and Management
- Advertising, Marketing and PR
- Buying, Selling and Related Work
- Communications and Media