

Accounting

City of Glasgow College

Venues

City Campus

Content

This course focuses on the technical skills to be able to process accounting information for a variety of organisations including Sole Traders, Partnerships and Limited Companies. You will also learn how to handle both Financial and Management Accounting scenarios and prepare written reports to communicate the outcomes. In addition, training is included in popular accounting software such as SAGE Accounts and SAGE Payroll. The course also enhances your skill in using Excel spreadsheets.

Personal Development Planning is also a key element of this course to encourage you to consider future paths and set targets to ensure that the most is being made of opportunities available.

The mandatory units are:

Recording Financial Information; Preparing Final Accounts; Using Financial Accounting Software; Cost Accounting; Management Accounting using IT; Group Award Graded Unit.

Other units you'll study to bring their total credits up to 15 are:

Payroll; Personal Development Planning; IT in Business: Spreadsheets; Business Law; Economic Issues; Mathematics for Business.

Start Date

August

Qualification

HNC

Study Method

Full time

Course Length

1 year

Department

Accounting and Finance

Entry Requirements

2 relevant Highers plus National 5 English and a maths based subject (if not held at Higher); or Foundation Apprenticeship Accountancy; or relevant national qualifications at SCQF Level 6. You will be invited to attend an interview.

SCQF Level

7

SCQF Points

«SCQFPoints»

Progression Routes

HND Accounting, or AAT Level 8 (Advanced Diploma).

Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

Address

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Website

www.cityofglasgowcollege.ac.uk