

Introduction to Bookkeeping (Level 6)

UHI Orkney

Venues

Kirkwall

Content

This introduction to bookkeeping course provides students with an understanding of manual and digital bookkeeping systems, including the associated documents and processes. You will learn the basic principles that underpin the double-entry bookkeeping system and will learn that digital accounting systems are automating some of the stages in the process.

Start Date

Flexible

Qualification

Other

Study Method

Distance and Flexible learning
Part time (day)
Part time (evening)

Course Length

16 weeks

Department

Business, Leisure and Tourism

Entry Requirements

No formal entry requirements. However, a good standard of English and maths is recommended.

SCQF Level

6

Progression Routes

«ProgressionRoutes»

Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

Address

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