

Business Fundamentals

New College Lanarkshire

Venues

Motherwell Campus

Content

This course will help you to acquire and develop knowledge, understanding and skills relevant to contemporary business situations. The course's practical nature will develop your confidence and enhance your employability prospects.

During your course, you will study the following subjects:

Business in Action; Influences on Business; Economics; Marketing; Business Information and ICT; Word Processing; Using a Keyboard; Financial and Cost Accounting; Personal Finance Awareness; Cyber Security Fundamentals; Skills for Customer Care; Enterprise Skills; Social Media Literacy; Communication and Numeracy.

Start Date

August

Qualification

Other

Study Method

Full time

Course Length

36 weeks

Department

Business Management and Marketing

Entry Requirements

There are no formal entry requirements for the course, however, applicants should have a genuine interest in the world of business and a desire to improve their skills and knowledge.

SCQF Level

4

Progression Routes

«ProgressionRoutes»

Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

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