

Information Technology in Business (PDA)

University of the Highlands and Islands (UHI)

Venues

UHI Argyll
UHI Inverness
UHI Moray
UHI Shetland

Content

The Professional Development Award (PDA) in Information Technology in Business at SCQF level 7 delivers the skills and knowledge needed for a range of administrative roles. It has particular emphasis on the use of IT within a business environment.

Content:

Three units (32 SCQF credits in total):

IT in Business: databases; IT in Business: spreadsheets; IT in Business: word processing and presentation applications.

Start Date

September

Qualification

Other

Study Method

Part time (day)

Course Length

1 year

Department

Business and Computing

Entry Requirements

Relevant national qualifications at SCQF Level 5, or relevant work experience.

SCQF Level

6

SCQF Points

«SCQFPoints»

Progression Routes

HNC Business

Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

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