

## Introduction to Business, Administration and Accounting (Level 5)

UHI Inverness

### Venues

Inverness Campus

### Content

Subjects will include: Understanding Business; Marketing Basic Principles; Practical Office Skills and Technologies; Preparing Management Accounting Information; Preparing Financial Accounting Information; Spreadsheets and Word Processing.

### Start Date

August

### Qualification

NQ

### Study Method

Full time

### Course Length

1 year

### Department

Business, Computing and Hospitality

### Entry Requirements

4 subjects at National 4 including English.

### SCQF Level

5

### Progression Routes

«ProgressionRoutes»

### Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

### Address

1 Inverness Campus  
Inverness  
Highland  
IV2 5NA

## Website

[www.inverness.uhi.ac.uk](http://www.inverness.uhi.ac.uk)