

## Business with ESOL (Level 4)

Glasgow Kelvin College

### Venues

Springburn Campus

### Content

This course is ideal for you if you have a passion for Business, Administration or Finance and you are looking to develop a career in this industry but if your first language is not English.

The course will provide you with the fundamental knowledge and skills of Administration & Business, in addition to providing support and the opportunity to further develop your ESOL skills.

Units include:

Communications; Business in Action; Influences on Business; IT Solutions for Administrators; Administration in Action; Communication in Administration; ESOL for Employability Level 5.

(Units may be subject to change).

### Start Date

August

### Qualification

NQ

### Study Method

Full time

### Course Length

1 year

### Department

ESOL

### Entry Requirements

National 4 ESOL. Applicants will be assessed through interview.

### SCQF Level

4

## Progression Routes

«ProgressionRoutes»

## Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

## Address

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Glasgow  
G21 4TD

## Website

[www.glasgowkelvin.ac.uk](http://www.glasgowkelvin.ac.uk)