

## Accounting (Fast Track)

Forth Valley College

### Venues

Falkirk Campus

### Content

This course is delivered entirely online and introduces students to a range of skills, knowledge and understanding relating to a wide range of business and accounting activities. This is the first step towards a career in many different aspects of finance and business.

Contents Include:

Preparing Financial Accounting Information; Preparing Management Accounting Information; Analysing Accounting Information; Handling Wages and Salaries; Market Operations and the Scottish Economy; Recording Transactions in the Ledger; Financial Skills for a Small Business; IT Solutions for Administrators; Contract Law: An Introduction; Spreadsheets for Administrators; Developing Skills for Employment; Business Communication.

### Start Date

January

### Qualification

NC

### Study Method

Full time

### Course Length

4 months

### Department

Business

### Entry Requirements

3 subjects at National 4 or relevant qualifications at SCQF Level 4. Interview.

### SCQF Level

5

### SCQF Points

«SCQFPoints»

## Progression Routes

HND Accounting

## Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

## Address

Grangemouth Road  
Falkirk  
FK2 9AD

## Website

[www.forthvalley.ac.uk](http://www.forthvalley.ac.uk)