

Access to ESOL, Business Administration and Digital Skills (SWAP)

West College Scotland

Venues

Paisley Campus

Content

You'll learn about:

Academic study skills; Workplace Communication in English; Preparation for IELTS; Recording Financial Transactions; IT Solutions for Administrators; Preparing Financial Accounting Information; Management of People and Finance; Management of Marketing and Operations; Understanding Business; Higher ESOL.

Start Date

August

Qualification

Other

Study Method

Full time

Course Length

1 year

Department

ESOL

Entry Requirements

National 5 ESOL or equivalent. Entry is subject to interview and a language assessment may be required.

SCQF Level

6

Progression Routes

«ProgressionRoutes»

Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

Address

Renfrew Road
Paisley
Renfrewshire
PA3 4DR

Website

www.westcollegescotland.ac.uk