

# Administration and Information Technology

University of the Highlands and Islands

## Venues

Perth College UHI  
UHI Argyll  
UHI North Highland  
UHI West Highland

## Content

Businesses and other organisations rely upon people with good skills in administration and information technology.

This more advanced course can help your career by providing you with the high level of practical and problem solving skills you need to improve your job prospects.

## Start Date

September

## Qualification

HND

## Study Method

Part time (day)

## UCAS Code

75NG

## Course Length

4 years

## Department

Business, Leisure and Tourism

## Entry Requirements

2 Highers at C or above, preferably including English, Accounting, Administration and IT or Business Management.

## SCQF Level

8

## SCQF Points

«SCQFPoints»

## Progression Routes

BA Business and Management

## Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

## Address

Information Line  
Executive Office  
12b Ness Walk  
Inverness  
IV3 5SQ

## Website

[www.uhi.ac.uk](http://www.uhi.ac.uk)