

## Introduction to Business and Administration (Level 4)

North East Scotland College

### Venues

Aberdeen City Campus  
Fraserburgh Campus

### Content

This course will introduce you to various business and administration subjects ensuring you have a rounded knowledge of these.

You will develop skills in IT, administration, accounting, work experience and customer care.

Information Technology, Administration; Accounting; Work Experience; Economics; Customer Care

### Start Date

August

### Qualification

Other

### Study Method

Full time

### Course Length

1 year

### Department

Business and Management

### Entry Requirements

Subjects at National 4.

### SCQF Level

4

### SCQF Points

«SCQFPoints»

## Progression Routes

Business, Administration and Marketing Skills

## Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

## Address

Gallowgate Centre  
Gallowgate  
Aberdeen  
Aberdeen City  
AB25 1BN

## Website

[www.nescol.ac.uk](http://www.nescol.ac.uk)