

## Administration with Medical (Level 5)

Ayrshire College

### Venues

Kilwinning Campus

### Content

Skilled office administrators are needed in every type of business and organisation to help it run efficiently. In the health sector - such as a GP surgery, clinic, health centre or hospital - admin roles are a bit different. Here, staff must have more specialised office skills, which are geared towards working in a medical environment. If you'd like to work in an administrative role in the health sector, then this course is ideal for you.

### Start Date

August

### Qualification

NC

### Study Method

Full time

### Course Length

1 year

### Department

Business

### Entry Requirements

3 subjects at National 4; or relevant national qualifications at SCQF Level 4. Entry subject to interview.

### SCQF Level

5

### SCQF Points

«SCQFPoints»

### Progression Routes

Progression to a course at SCQF Level 6 or employment

## Combination Courses

«htmlCombinationCourse»

«htmlCombinationUCASCode»

## Address

Dam Park  
Ayr  
KA8 0EU

## Website

[www1.ayrshire.ac.uk](http://www1.ayrshire.ac.uk)