

Module 9 - Application forms and online application systems

Module 9 explains the different ways that you can complete and submit an application form and also how online application systems work. It shows you how to prepare before you begin completing an application and you can practice with some sample forms.

Work your way through the [Application forms and online application systems Module](#), completing the activities.

Teacher/Trainer Notes

If you are a teacher or trainer delivering this module to young people, you can use the [PowerPoint presentation](#), which includes notes, activities, tasks/discussion points and estimated timings. There are also [teacher/trainer notes](#), which outlines delivery requirements, aims, outcomes, career management skills and senior phase criteria.

If completing this module as a paper-based exercise, print out [Activity 2 Worksheet](#) as well as the content before delivering it.