

Module 9 - Phoning about a job advert

Module 9 helps you to prepare for phoning a company about a job advert you've seen, to get more information. This includes, information that you should give and questions that you can ask. You can have a go at a role play exercise to practice.

Work your way through the [Phoning about a job advert Module](#), completing the activity.

Teacher/Trainer Notes

If you are a teacher or trainer, view the accompanying [module notes](#), which include aims, outcomes and which career management skills and senior phase criteria the module meets.

If completing this module as a paper-based exercise, print out [Activity 1 Worksheet](#) as well as the content before delivering it.