Activity 4 Practise searching for vacancies on recruitment websites

Select two or three recruitment sites and practise searching for vacancies. Have a look on the next page for some examples of sites you could use.

Vacancy 1

Website used:

Job title	Reference number (if any)	Closing date
Employer	**Hours**	**Wage**
Qualifications required	**Skills / qualities**	**How to apply**

Vacancy 2

Website used:

Job title	Reference number (if any)	Closing date
Employer	**Hours**	**Wage**
Qualifications required	**Skills / qualities**	**How to apply**

Vacancy 3

Website used:

Job title	Reference number (if any)	Closing date
Employer	**Hours**	**Wage**
Qualifications required	**Skills / qualities**	**How to apply**

Example websites

Adzuna – www.adzuna.co.uk

CV Library – www.cv-library.co.uk

Fish 4 Jobs – www.fish4.co.uk/jobs/Scotland (used by the Daily Record)

Indeed (Scotland) – www.indeed.co.uk/jobs-in-Scotland

JobsisJob – www.jobisjob.co.uk

Jobsite – www.jobsite.co.uk

Monster – www.monster.co.uk

Reed (Scotland) – www.reed.co.uk/jobs/jobs-in-Scotland

s1jobs – www.s1jobs.com (used by the Herald, Sunday Herald and Evening Times)

Scotjobsnet – www.scotjobsnet.co.uk

Scottish Jobs Today – www.jobstoday.co.uk/scotland (used by The Scotsman)

Totaljobs – www.totaljobs.com

Once you have completed this activity and saved it to your device, remember to upload it to your Planit portfolio in the JSS Evidence section.