

Activity 2 Preparing for a careers or job fair

Name:

Event date: Event time:

My goals are:

Example 1: To learn more about the different routes into engineering; Example 2: To find out about careers in the hospitality industry; Example 3: To talk to employers about apprenticeship application and selection methods.

Companies and organisations I plan to visit: Note: Look for information about them online before the event.

Activities I plan to take part in: (talks, workshops or taster sessions)

My programme for the day (the order I plan to visit employers/exhibitors)

Morning		Afternoon	
1		1	
2		2	
3		3	
4		4	
5		5	

Questions I want to ask

1	
2	
3	
4	
5	

Its important to follow up any information or opportunities you found out about on the day.

EXAMPLE QUESTIONS

It's easy to get tongue tied at events, no matter how confident you are.

Here are some suggestions of questions you might want to ask.

- Do you recruit all year round or at a specific time of year?
- How do you select the best person for the apprenticeship/job?
- Do you offer work experience placements for young people?
- How do you train new employees?
- What skills and qualities do you look for when you recruit?
- What's the best route into this type of career?
- Why did you decide to become a (job title)?
- Why did you join the (NHS, Army or Police)?
- What was your first year as a (student/apprentice/job title) like?

If you do your research on the companies attending the event, you will probably come up with more specific questions of your own.

Once you have completed this activity and saved it to your device, remember to upload it to your [Planit portfolio](#) in the JSS Evidence section.