

Activity 1 Interview tips

Watch this [video](#) to hear some tips on preparing for an interview from people involved in recruitment. In the space below, make a note of as many of the tips mentioned in the video that you can – this will really help you to remember them in future. Remember that you can pause it at any time.

There are lots of tips mentioned, so you might want to watch it more than once.

INTERVIEW TIPS

Tips

Here are some of the tips you could have included.

- Know your application and think of some examples of some of the skills you mention.
- Have some good questions to ask at the end of the interview.
- Take your CV with you in case you want to refer to it.
- Re-read the job advert, person specification and job description.
- Plan your journey to the place of interview properly and even have a practise run.
- Think about what questions you might be asked based on the person specification and job description and write down answers, using examples.
- Good questions to ask at an interview can be around training and development, progression and what experience you'll be likely to gain - don't ask about money, taking holidays, not working on particular days or anything that may come across as negative to an employer.
- Dress appropriately and professionally.
- Be punctual, courteous and respectful.

Once you have completed this activity and saved it to your device, remember to upload it to your [Planit portfolio](#) in the JSS Evidence section.